GENERAL AND REVENUE SECRETARIAT.

1909-10
(Geii Pres)

P

File No. 19-09.

D

Serial Nos. 1 to 4.

Papers Filed. 10

Month May 1910

SUBJECT.

Instructions regarding the timely return of Proofs to the Pres.

PREVIOUS REFERENCES.	LATER REFERENCES.

GENERAL AND REVENUE SECRETARIAT.

( )

NOTES.

E. P File No. 19 of 09

FILE HEADING.

Instructions regarding the return of proofs to the Press.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

GPB—30,000—3-4-07.

P.T.O

G.H.S. 13]

G. P. 19 of 09

~~Routine~~ Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D4107

Fol 1

D.O. letter dated 7th April 1910 from Mr. C.H Yates, Supdt. Govt. Press.

Brings to notice the long delay in the return of proofs from the several depts and the consequent result of nearly 20000 lbs weight of type being locked up and unavailable for work and requests that a circular may be issued to the Heads of the several depts impressing upon them the prompt return of proofs to the Press wherever possible.

Offg Secys remarks on this

"

V

Have we any particulars of the departments in default. If not call for particulars.

(Initd) C.S.B
7-4-10 "

The monthly report recd from the Press Supdt shows only the reports that are pending in the Press for more than a week. ~~[illegible]~~ No mention is made in this of other kinds of matter in type in the Press

~~G1B—33,000—21-4-09~~

The papers relating to the latest report recd in office

N B --Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

X H. X

Serial Nº.

ee. for the month of Feb 1910 are put up. Since this month, it is difficult to make out what are the particular departments in default in the matter of returning proofs in time to the Press.

A Off D.O. asking the Press Supdt to furnish the information required is put up for orders.

9.4.10

Issued
No G.5364 of 12.4.10

2 do. letter Nº G-5365 dated 12th April 1910 to C. H. Yates Esq. Requesting him to furnish this Office with a statement showing the defaulters in default, indicating also, if possible, the delay in each instance as well as the number of times proofs have been called for by the defts.

GPB—55,000—27-4-09

Serial No. 3 8 1

Do. letter No. 21-C dated 20th April 1910 from Press Supdt. furnishing certain information regarding delay in the return of proofs to the Press. Under Supdt's remarks.

Put up papers with a draft order on the general lines suggested by the Supdt (Retd.) 23.4.10

23.4.10

GPB—55,000—21-4-09

Submd. with a draft

25/4 25/4 P.T.O

In the circumstances explained by Mr. Yates, I think the draft put up may issue

(Secretary) 27.4.10

Issue

CBB 29/4/10

4 Circular No. G 5755-94 dated 4th May 1910 to Heads of Depts. Issued certain instructions regarding the timely return of proofs to the Press

NOTE—Contn. sheet.

GPB—55,000—27-4-09

D.O.

Mysore Government Press,

Bangalore 7th April 1910.

Dear Sir,

I beg to draw your attention to the large number of proofs which are awaiting return from the several departments. I have made an inspection of the Press today and ~~I find that there are many hundreds~~ of pages in type, proofs of which have been issued, in some cases, for many months. The consequence is that, in round numbers, there are at least 20,000 lbs. weight of type practically locked up, which, I venture to think, might with proper expedition in the various departments, be liberated and made available for other work. It is in this way that the type bill appears so increasingly heavy.

If you would kindly issue a circular to the heads of

various departments impressing upon them the importance of the prompt return of proofs wherever possible, I think it would have the effect of reducing this abnormal state of things.

Thanking you in anticipation for this service,

I am,

Yours sincerely,

E. B. Wilson.

Superintendent.

To

C.S. BALASUNDARAM IYER, Esq., B.A.,

Offg. Secretary to Government, Gen. & Rev. Departments

Bangalore.

G.R.S. 26]

G. P File No. 19 of 29
Serial No. 2

Diary No. of letter replied to 410

No. G. 5365

General and Revenue Secretariat
( )
, *the* 190

To

C. H. Yates Esq
Supdt Govt Press

Date of issue 12.4.10.

Signed by L. B. Ramaswamiya

Dear Sir Yates,

With refee to your D.O. letter of the 7th instt regarding the long delay in the return of proofs to the Govt Press from the several depts I am desired to request you to furnish this office with a statt showing the departments in default in the matter, indicating also, if possible, the delay in each instance as well as the number of times proofs have been called for by the depts. and the action taken by the Press to avoid the delay in each case.

Subject to approval

LB 9.4.

SUBJECT.

Yours sincerely
LB 9.4.10.
Under Secy

kw

11/4

16.

Ans. V
Put up papers with a draft order on the general lines will stop by the Supdt.
23/4/10

5431)

Mysore Government Press,

Bangalore 21st April 1910.

G.P.19-09-3

Dear Sir,

As desired in your D.O No. G.5365 dated 12 instant, I enclose herein a statement showing some instances wherein the proofs were detained for several days by the departments concerned which had materially retarded progress and despatch in Press.

L

I also enclose another
statement showing the number
of pages that have been compose
and are pending to be finally
printed owing to some cause
or other. My purpose in writing
upon the matter was to have a
general notice issued by you
to all Departments, drawing their
attention to the inconvenience
and expense caused by undue
delay of proofs. I should be
sorry to draw attention to any one
department

department. A general notice would, I think, best answer my purpose

Yours sincerely,

L. A. Yates

Supt.

To

B. Ramaswamiah, Esq

Under Secretary,

Gen & Rev. Depts

A.

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Statement showing the number of days the proofs were delayed in Several Departments.

Particulars	Pages	When proof sent to Dept	When proof returned	Number of days del
Famine Code	32	3-4-09	23-4-09	22 days
Papers re Dasara Representative Assembly	62	16-4-09	10-5-09	25 "
Statement of breached Tanks Krishna Basin Lower & Vedavati Series	20	15-6-09	7-7-09	22 "
Standing Orders of the Imperial Service Transport Corps.	32	22-6-09	1-8-09	38 "
Do Do Do	32	30-6-09		30 "
Do Do Do with contents	28	14-7-09		16 "
Report on the Administration of Jails & Lock-ups for 1908	42	19-8-09	8-9-09	20 "
Statement of Establishment of Inspr. Genl of Education for July 1909	22	25-8-09	1-10-09	35 "
Field Service Manual (Mysore Imperial Service Lancers) ※	33	5-10-09	20-10-09	15 "
Do Do Do	20	20-11-09	12-12-09	30 "
Annual Sanitary Report for 1908	30	1-12-09	8-1-10	38 "
Statement of Establishment of Taluk Schools	22	4-12-09	20-12-09	16 "
Education of deaf Mutes and the Blind ※	12	8-12-09	8-2-10	45 "
Rules for the Mysore State Life Insurance	25	11-12-09	10-1-10	30 "
Monograph on "Gollars" ※	18	17-12-09	13-4-10	116 "
Statement of Establishment of Anglo Vernacular Schools	20	20-12-09	2-2-10	32 "
List of Aided Schools revised up to end of June 1909	24	21-12-09	15-1-10	14 "
Report on Forest Administration for 30th June 1909	69	23-12-09	22-1-10	30 "
Kannada Bhuvaivarane (with contents)	7	8-1-10	7-2-10	30 "
Do Do ※	16	8-1-10	14-2-10	36 "
Do Do	16	12-1-10	19-2-10	36 "
Statement of Establishment of Anglo Vernacular Schools	39	12-1-10	2-2-10	20 "
Police Report	40	13-1-10	3-2-10	20 "
Kannada Bhuvivarne ※	16	24-1-10	14-2-10	20 "
Finance and Revenue Accounts for 1905-06	121	4-2-10		yet pending
Kannada Dharmabodhe ※	90	31-1-10	14-2-10	14 days
Brief Account of the Administration of Mysore under Sri Krishnarajawadayar from 1902-1909	16	19-3-10		yet pending
Land Revenue Proceedings re fixing the Valuation of lands &c.	8	19-3-10	15-4-10	26 days

※ Denotes that proofs were called for twice.

21st April 1910

C. R. Yates
Superintendent
Govt Cres

Statement Showing the number of pages composed and which are pending final print order

No.	Name of work	Department	number of pages
1	Amrut mahal departmental old Collections	G. R. Secretariat	152
2	Educational Schedule	Educational department	67
3	Jail Establishment Schedules	Revenue Comr's office	67
4	Law Reports	Chief Court	50
5	Financial Budget Notes	Comptroller's office	47
6	Field Service Manual	Military Branch	41
7	Appropriation Report	Comptroller's office	32
8	Kolar District Fund Report	G. R. Secretariat	30
9	Kindergarten Report	Educational department	27
10	Financial & Revenue Accounts	Comptroller's office	27
11	Hassan Sessions Case	Chief Court	26
12	Seasonal Conditions of Districts	G. R. Secretariat	25
13	P. W. D. Report	P. W. department	22
14	Lower Secondary Examination Report	Local Examination office	20
15	Financial & Railway Branch Report	P. W. department	19
16	Bangalore City Municipal Report	G. R. Secretariat	17
17	Gollar Caste Ethnographical Survey	Ethnographical Survey	16
18	District Fund Report (Mysore)	G. R. Secretariat	16
19	— Do —	— Do —	14
20	Mysore City Improvement Report	— Do —	13
		— Do —	12

No.	Name of work	Department	Number of pages
43	Agricultural Bank Report	Rev. Comr's office	3
44	Geological Table (Summary)	Geological department	3
45	Cause list	Chief Court	3
46	Inspection Report Chief Judges	G. R. Secretariat	3
47	Agricultural Chemists Report	— Do —	3
48	Formes &c.	Electrical department	2
49	Deputy Commissioners Report (Summary)	G. R. Secretariat	2
50	Village School Establishment Schedule	Educational department	2
51	Deputy Comr. Report (Mysore)	G. R. Secretariat	2
52	Taluk Fund Report	Revenue Comr's office	2
53	Parakalaswami Mutt Records	G. R. Secretariat	2
54	Demand Collection & balance Statt.	— Do —	2
55	Sheravati Basin Series report	P. W. department	2
56	Financial formes	G. R. Secretariat	2
57	Educational formes	Educational department	1
58	District Fund Report (Chitaldrug)	G. R. Secretariat	1
59	" " (Bangalore)	— Do —	1
60	Catalogue of Books	— Do —	1
61	Ethnographical forms	Ethnographical Survey office	1
62	Revenue Sub Division officers Report	Rev. Comr's office	1
63	Municipal Administration	G. R. Secretariat	1

22	Imperial Service Rules	Military Branch	12	64	Dept Bank Series	P. W. department	1
23	South Pennar Basin Series Report	P. W. department	12	65	History of Amildars	Comptroller's office	1
24	Kolar Municipal Report	G. R. Secretariat	10	66	Index to Agricultural Chemist Report	Agricultural Chemist	1
25	Taluk Establishments (Shimoga)	Rev. Comr's office	9				
26	Law Report	Chief Court	9	67	Prices current of food grains	G. R. Secretariat	1
27	Life Insurance Committee Report	Comptroller's office	9	68	Kapini Series	P. W. department	1
28	District Fund Report (Shimoga)	G. R. Secretariat	8	69	Public Instruction Report	Educational department	1
29	Village School Fund Report	do	8	70	Excise Schedules	Excise department	2
30	Statement of "B" Papers	do	8				
31	Forms &c	Electric department	7			Total Pages	933
32	Municipal Report (Shimoga)	G. R. Secretariat	7				
33	do (Chamarajnagar)	do	6				
34	Local Service Examination	Local Examination office	6				
35	Veda Vati Series Report	P. W. department	6				
36	Forms relative to the Inspection of Records	G. R. Secretariat	5				
37	Hospitals and dispensaries Report	do	5				
38	Loan Account forms	do	4				
39	Forest Report	Forest department	4				
40	Rules re Civil Service Examination	G. R. Secretariat	4				
41	Municipal Fund Report	do	3				
42	File headings	do	3				

21st April 1910

C. V. Yalis
Superintendent
Govt Press

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G.R.S. 26]

29/4/1073-40 fin) G.P File No. 19
Serial No. 4.

Diary No. of letter replied to

Circular No. G. 5755-94
G.P. 19-09-4
dated 4th May 1910.

General and Revenue Secretariat
( )
, *the* 190

Date of issue 4.5.10

Signed by B. Ramaswamier Esq

The Supdt. of the Govt Press has brought to the notice of Govt several instances in which there has been very great delay in the return of proofs to the Press by the various depts. ~~He states that~~ As a result of this, a ~~considerable~~ considerable quantity of type is ~~accumulated~~ unnecessarily locked up and unavailable for use otherwise and ~~that~~ it has caused much inconvenience and expense has been caused to the Press.

Heads of Depts are therefore requested to see that

(1) proofs are not ordinarily called for more than twice over.

(1) & (2) are inserted subject to approval

SUBJECT (2), considerable alterations

The original copy is prepared with care so as to render it unnecessary to make

or not ordinarily made
while any matter is
in the stage of proof
and (3) no avoidable
and undue delay occurs
in revising proofs and
despatching the same
to the Press.

B-O.

print

Offg Secy.

27.4.10

To Heads of Depts

Memo No. G.5795 dt 4.5.10.

List of enclosures,

Copy of the above
is forwarded to the
Supdt Govt Press for
information with refee
to the correspondence
ending with his D.O.
letter of the 21st April 1910.

B-O.

Copied by

Examined by

GPB—10,000—23-5-08

Offg Secy

26-4.

1909-10

GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

GENERAL (PRESS)

CIRCULAR

Dated 4th May 1910

No. G. 5755-94
G. P. 19-09-4

Issuing certain instructions regarding the timely return of proofs to the Press.

GPB—17-5-10—350